



Part 2: Importing/Getting Product to Verde (v.19.7)

Product can arrive at Verde any number of ways. Some clients like to arrange this part themselves, while others like Verde to take control of it from the very start. Whatever your comfort range is, Verde can accommodate you. For all inbound shipments you will be required to fill out the *Inbound form* ([CLICK HERE](#)), as penalties can be issued should this step be neglected. There is also a great blog post, which describes most of this information if this is new for you: [Click here](#)

- 1. When you arrange the freight:** If you are going to arrange the transportation of your inventory to Verde, you will need to have an Importers Bond in place with US Customs in order to do so. Please be aware that our dock hours are 9:00 am - 2:00 pm. Monday thru Friday. MST, please forward this information along to your freight company.
 - a.** All inbound shipments **require** a dock appointment or the freight company can be turned away.
 - b.** Failure to make a dock appointment will result in **\$150 fee**.
- 2. When Verde arranges the freight:** When Verde arranges the transportation of your inventory to our facility, we will require your factory contact information. With that information, we will have our freight company contact your factory to arrange the logistics. They will need to know total number of cartons, weight per carton, number of units, HTS code, cost of goods per unit and when the “ready” date is. Some information varies between international inbound shipments and US domestic shipments.
- 3. Importer of Record:** If you have an Importers Bond in place with US Customs, you will be the Importer of Record (IOR) for your international inbound shipment into the US. Verde **cannot** act as your IOR, but most freight-forwarders can help you obtain a limited entry, as needed. For more information on importing your products, visit our blog post: [Click Here](#)
- 4. Duties/Taxes:** For any inbound international shipments, you will (most likely) have duties/taxes payable before the delivery of your inventory to Verde. If you are the IOR on the shipment, you will need to pay this upfront. If Verde is the IOR, we pay this on your behalf and invoice you for the amount due.
- 5. US Customs Broker:** Verde has our own US Customs Broker. This service is required for all international inbound shipments. This service includes all necessary forms filed with US Customs and validation of all HTS codes for your products.
- 6. HTS Codes:** When a product comes into the US, it is assigned a generic HTS code (Harmonized Tariff Schedule). Each product has a duty/tax rate assigned to it based on the HTS code. You can research your own product’s HTS code here: <http://hts.usitc.gov/>. Also, please note that an HS Code is not the same thing as an HTS Code.